



## Report to the Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

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**Report of:** Policy Officer (Scrutiny)

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**Date:** 17 January 2013

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**Subject:** Work Programme and Cabinet Forward Plan

### Work Programme

The Committee's draft work programme is attached for consideration. The Committee is asked to identify any further issues for inclusion in the work programme.

To ensure that information coming to the Committee meets requirements, Members are requested to identify any specific approaches, lines of enquiry, witnesses etc that would assist the scrutiny process for items on the work programme.

The latest version of the Cabinet Forward Plan is also attached. Consideration of issues at an early stage in the development process gives scrutiny an opportunity to make recommendations to decision makers and maximises scrutiny's influence. The Committee is therefore requested to identify any issues from the Forward Plan for inclusion on a future agenda.

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### Recommendations:

That the Committee:

- Considers the work programme and Cabinet Forward Plan
  - Identifies further issues for inclusion on the work programme
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What	Why	How	When
<b>City Centre Vibrancy</b>	The Overview and Scrutiny Management Committee identified City Centre Vibrancy as an area for closer scrutiny following consideration of the 2011/2012 Q4 performance report	Report	January 17 <sup>th</sup> 2013
<b>Parking on Dropped Kerbs and Pavements</b>	Officers to bring forwards a report outlining possible approaches to parking on dropped kerbs and pavements across the City.	Report	January 17 <sup>th</sup> 2013
<b>Joint meeting with the Children, Young People and Family Support Scrutiny Committee</b>	As requested by Full Council, to look at what support the Council is giving to the development of the University Technical College. This session could be broadened to include Sheffield's approach to skills, apprenticeships, youth employment etc.	Special Meeting	Early 2013
<b>Climate Change Adaptation</b>	To consider how the Council and the City is preparing for Climate Change Adaptation, and to comment on the draft Climate Change Adaptation Strategy.	Presentation/Report	March 2013
<b>City Deals</b>	To understand the detail of the City Deal and receive a progress report on implementation to date.	Tbd	2013
<b>Sheffield as a Business Friendly City – hearing from local businesses.</b>	Following the September Session with Business – the Committee requested further discussions to be	Tbd	Spring 2013

	scheduled to include apprenticeships, finance, Small and Medium Sized Enterprises and Sole Traders, promoting Sheffield, fostering entrepreneurship, planning, the Sheffield £ and understanding Sheffield business failures		
<b>Sheffield Food Plan</b>	To consider the Sheffield Food Plan from a business perspective	Tbd	Tbd
<b>Copenhagen Declaration</b>	Full Council asked Officers to bring forward a report to Scrutiny outlining what the Council (and other organisations) would need to do in order to meet the EU Committee of the Regions Copenhagen Declaration on Sustainable Cities	Report	Following the publication of the recommendations of the Fairness Commission

## CABINET DECISIONS AND KEY INDIVIDUAL CABINET MEMBERS AND EXECUTIVE DIRECTOR DECISIONS

### Quarterly Forward Plan of Executive Decisions 3 January 2013 To 30 April 2013.

#### NOTE:

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet , Individual Cabinet Members or Executive Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The membership of decision makers are as follows:
  - **Cabinet** - Councillors Julie Dore (Chair), Harry Harpham (Deputy Chair), Isobel Bowler, Leigh Bramall, Jackie Drayton, Mazher Iqbal, Mary Lea, Bryan Lodge and Jack Scott)
  - Where **Individual Cabinet Members** or **Executive Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - Details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published and accessible via the Council's web-site at [www.sheffield.gov.uk](http://www.sheffield.gov.uk) or can be collected at the Town Hall at the following address:-

Democratic Services, Town Hall, Sheffield, S1 2HH
4. Where it is intended to hold a meeting, or part of a meeting, in private a notice will be published at least 28 days prior to the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

16 Jan 2013 Cabinet	Implementation of the Living Wage (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	8/1/13	Resources Cheryl Blackett Tel: 0114 2734080 cheryl.blackett@sheffield.gov.uk
16 Jan 2013 Cabinet	Parkhill Redevelopment	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	8/1/13	Place Derek Martin Tel: 0114 2736639 derek.martin@sheffield.gov.uk

16 Jan 2013 Cabinet	The Successful Families Programme (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	8/1/13	Children, Young People and Families Sam Martin Tel: 0114 2296140 sam.martin@sheffield.gov.uk
16 Jan 2013 Cabinet	Redevelopment of the Fosters Phase 3	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	8/1/13	Place Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov.uk

16 Jan 2013 Cabinet	School and College Attendance Strategy (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families.	8/1/13	Children, Young People and Families Diane Dewick Tel: 0114 2506865 diane.dewick@sheffield.gov uk
16 Jan 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012-13 (Month 7) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	8/1/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov uk

16 Jan 2013 Cabinet	Housing Revenue Account (HRA) Business Plan Update, HRA Budget and Rent Increase 2013/14 (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	8/1/13	Communities Liam Duggan Tel: 2930240 liam.duggan@sheffield.gov.uk
13 Feb 2013 Cabinet	Sheffield Regional City Region Regional Growth Fund Round 3 - Unlocking Business Investment (K)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place.	5/2/13	Resources Kevin Bennett Tel: 0114 2232416 kevin.bennett@sheffield.gov.uk



13 Feb 2013 Cabinet	Sheffield Development Framework:City Policies and Sites document and Proposals map - the Pre - submission version. (NOTE: This report will be submitted to the City Council on 3rd April, 2013) (K)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place and other appropriate documents	5/2/13	Place Peter Rainford Tel: 0114 2735897 peter.rainford@sheffield.gov
13 Feb 2013 Cabinet	Revenue Budget 2013-14 (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources	5/2/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov uk

13 Feb 2013 Cabinet	Housing Strategy 2013 -23	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Place.	5/2/13	Place Georgina Parkin Tel: 2736915 georgina.parkin@sheffield.gov.uk
13 Feb 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 8) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	5/2/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk

27 Feb 2013 Cabinet	Vocational Skills Provision 2014 - 16 (K)	Cabinet Member for Children, Young People and Families (Councillor Jackie Drayton)  Children, Young People and Family Support Scrutiny Committee	Report of the Executive Director, Children, Young People and Families	19/2/13	Children, Young People and Families Claire Slack Tel: 0114 2296140 claire.slack@sheffield.gov.u k
27 Feb 2013 Cabinet	Disposal of Land at Richmond Park Drive	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	19/2/2013	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov. uk
27 Feb 2013 Cabinet	Disposal of Land at Sevenairs Road, Beighton	Cabinet Member for Health, Care and Independent Living (Councillor Mary Lea)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	19/2/13	Communities Dave Mason Tel: 0114 2734617 dave.mason@sheffield.gov. uk

27 Feb 2013 Cabinet	Modernisation of Planning and Highways Committees (Note: It is proposed that this item will be considered by the City Council meeting on 3rd April, 2013)	Cabinet Member for Business, Skills and Development (Councillor Leigh Bramall)  Economic and Environmental Wellbeing Scrutiny Committee	Report of the Executive Director, Place	19/2/13	Place Graham Withers Tel: 0114 2037642 Graham.Withers@sheffield.gov.uk
27 Feb 2013 Cabinet	Voluntary Sector Grant Aid Investment in 2013/14 (K)	Cabinet Member for Communities & Inclusion (Councillor Mazher Iqbal)  Safer and Stronger Communities Scrutiny Committee	Report of the Chief Executive.	19/2/13	Deputy Chief Executives Anne Giller Tel: 0114 2735126 anne.giller@sheffield.gov.uk
20 Mar 2013 Cabinet	The Future Delivery of Housing Repairs and Maintenance (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	12/3/13	Communities Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk

20 Mar 2013 Cabinet	Procurement Contract for the Corporate Statutory Servicing and Repairs Contract (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	12/3/2013	Resources Jed Turner Tel: 27 34066 jed.turner@sheffield.gov.uk
20 Mar 2013 Cabinet	Allocations Policy (K)	Cabinet Member for Homes and Neighbourhoods (Councillor Harry Harpham)  Safer and Stronger Communities Scrutiny Committee	Report of the Executive Director, Communities.	12/3/13	Communities Sharon Schonborn Tel: 0114 2037613 sharon.schonborn@sheffield .gov.uk

20 Mar 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012-13 (Month 9) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	12/3/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk
10 Apr 2013 Cabinet	Revenue Budget and Capital Programme Monitoring 2012/13 (Month 10) (K)	Cabinet Member for Finance and Resources (Councillor Bryan Lodge)  Overview and Scrutiny Management Committee	Report of the Executive Director, Resources.	2/4/13	Resources Allan Rainford Tel: 0114 2752596 allan.rainford@sheffield.gov.uk

**A key decision\*** is one that is either part of the budgetary/policy framework, sets or shapes a major strategy, results in income or expenditure of £500,000+, is a matter of major public concern or controversial by reason of representations made or likely affects two or more wards. The full definition of a key decision can be found in Part 2, Article 14 of the Council's Constitution which can be viewed on the Council's Website [www.sheffield.gov.uk](http://www.sheffield.gov.uk). Requests for copies or extracts from any of the publicly available documents or other documents relevant to the key decisions, or for details of the consultation process and how to make representations, can be made by ringing the contact officer or via the Committee Secretariat, Legal and Governance, Town Hall, Sheffield S1 2HH email to: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)



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